

**GOODWILL INDUSTRIES OF MISSISSIPPI**

**JOB OPENING ANOUNCEMENT**

# **Truck Driver Helper**

**DATE: 06/23/2020**

A position is being posted for Truck Driver Helper effective immediately for the Warehouse in the Ridgeland Main Office location.

Interested parties wishing to apply should do so in writing to the Human Resource Office, 104 East State Street, Ridgeland, MS. 39157. You can also contact the Human Resources Coordinator via email at [kedwards@goodwillms.org](mailto:kedwards@goodwillms.org). Applications are available online at Goodwillms.org and at the cashier station.

**JOB DESCRIPTION:** Assist Driver to and from store locations with house pick-ups, salvage runs, and any other duties necessary to facilitate quick delivery of merchandise and supplies.

## **ESSENTIAL JOB FUNCTIONS**

- Load And Unload Furniture Etc. From House Pick Ups
- Stock And Clean Out Goodwill Stores
- Be Able To Operate Pallet Jacks, Forklifts, Etc.
- Be able to lift and carry 25 pounds on a regular basis.

## **SKILLS AND QUALIFICATIONS**

- One to two years relevant work experience
- Working knowledge of Microsoft Office Suite, Word, Email, and Excel.
- Possess excellent customer service, writing skills, self-motivated, and able to work with individuals who possess disabilities, and other barriers.

All qualified applicants will receive consideration for employment without regard to race, color, sex, sexual orientation, gender identity, religion, national origin, disability, veteran status, age, marital status, pregnancy, genetic information, or other legally protected status.

Job Type: Full-time

Starting pay is \$8.25/Hour

3 Positions to be filled